Town and Country Planning Department, Daman.

Sr.	Services/	Procedure	Time	Contact	Whom to
No.	Facilities		limit	Person	contact if no
	Rendered				solace is received from
					the Contact
					Person.
28.1	Technical Scrutiny of	Proposal to the concerned	One	Associate	Secretary(UD)
20.1	Construction	Panchayat who send it to	Month	Town	Secretary (OD)
	permission propsoal	Town and Country Planning		Planner	
		Department which send back			
		to the Panchayat with			
		comments for recommended /not recommended and			
		giving reasons thereof, as the			
		case may be.			
28.2	Technical Scrutiny and	Applicant has to apply in	15	Associate	Collector
	inspection of the site	prescribed proforma	days	Town	
	from planning point of view for proposal of	available with the office of the the Collector's and		Planner	
	N.A. Permission of land,	submit the same to the			
	received from	Collector Office which sends			
	Collector's Office.	to Town and Country			
		Planning Department for examination of the proposal.			
		This Deptt. then sends its			
		recommendation (or			
		otherwise) to Collector's			
20.2	C .: (: 1 1:	Office.	4.5	A	0.11.
28.3	Scrutiny (including inspection of site) of	Applicant has to apply in prescribed proforma	15 days	Associate Town	Collector
	proposal of Sale/Gift	available with the office of	days	Planner	
	permission of land	the Collector and submit the			
	received from the	same to the Collector's Office			
	Collector's Office.	which sends to Town and Country Planning			
		Department for examination			
		of the proposal. This Deptt.			
		then sends its			
		recommendation (or			
		otherwise) to Collector's Office.			
28.4	Scrutiny (including	Applicant has to apply in	15	Associate	Collector
	inspection of site) of	prescribed proforma	days	Town	
	proposal for Sub-	available with the office of		Planner	
	division/Amalgamation of land received from	the Collector and submit the same to the Collector's Office			
	the Collector's Office.	which sends to Town and			
		Country Planning			
		Department who examine			
		the proposal and sends its recommendation (or			
		recommendation (or otherwise) to Collector's			
		Office.			
28.5	Information regarding	Applicant has to apply to the	7 days	Associate	Collector
	Zone of the land.	Associate Town Planner on		Town	
28.6	Site Elevation Data	plain paper. Applicant has to apply on	10	Planner Associate	Secretary(UD)
20.0	one bievation Data	plain paper with details of		Town	Scerciary(UD)
		land along with copy of site		Planner	
		plan.			